

**STATE TEXTBOOK COMMISSION**  
**MINUTES**  
**April 29, 2013**  
**Ground Floor Auditorium – Capital Plaza Tower – Frankfort, KY**

**Members present:**

John Hardy-Chair, Barbara Rollins-Vice-Chair, Cynthia Houston, Cherissa Eden, Mark Thomas, Donna Lovell

**KDE present:**

Paula Goss and Sharon Chesser

**Call to order:**

The meeting was called to order at 9:20 a.m. by the chair, John Hardy, and all members introduced themselves.

**Approval of Minutes:**

The minutes for the March 9, 2012 meeting were included in the packet for approval by the Commission. Cherissa Eden made the motion to approve these minutes after the Commission reviewed them. Barbara Rollins seconded the motion. All Commission members were in favor. Motion carried.

Paula Goss, Branch Manager of Academic Core Branch, updated the group on on the Continuous Instructional Improvement Technology System (CIITS).

Paula shared with the group different English/language arts evaluation tools from other states and from PARCC to be reviewed and that the group needs to be thinking about updating our evaluation tool so it will align to the Kentucky Core Academic Standards (KCAS).

Paula reviewed the timelines for upcoming textbook adoptions.

**Consider Textbook Substitutions:**

No action due to not having any complete substitutions to review.

**Public Expression:**

None

**Old Business:**

None

**Other Business:**

Paula Goss mentioned that we have two positions that need to be filled on the Textbook Commission (a teacher and a parent) and the application is posted on the KDE website. KDE sent out a message to District Textbook Coordinators that there were vacant positions to be filled.

The dates were set for future Textbook Commission meetings:

- June 14, 2013
- September 6, 2013
- December 6, 2013
- March 7, 2014

Members discussed the above dates and all were in favor.

John Hardy mentioned that we need to elect a Chair. Mark Thomas made the motion to elect Barbara Rollins, and she accepted. Donna Lovell seconded the motion. Barbara Rollins made the motion to elect Cynthia Houston as Vice-Chair, and she accepted. Cherissa Eden seconded the motion. All of the committee members were in favor of these appointments

The Commission concluded that there was no additional business to discuss; therefore, the meeting concluded at 10:00 a.m. Barbara Rollins made the motion to adjourn. Mark Thomas seconded. All were in favor.